



# Course Specifications

<b>Course Title:</b>	<b>English Language 1</b>
<b>Course Code:</b>	<b>ENG101</b>
<b>Program:</b>	<b>Human Resources</b>
<b>Department:</b>	<b>Humanitarian and Administrative Sciences</b>
<b>College:</b>	<b>Buraydah Community College</b>
<b>Institution:</b>	<b>Qassim University</b>

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## A. Course Identification

<b>1. Credit hours:</b> 3
<b>2. Course type</b>
a. University <input type="checkbox"/> College <input checked="" type="checkbox"/> Department <input type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
<b>3. Level/year at which this course is offered:</b> Level One
<b>4. Pre-requisites for this course (if any):</b> NA
<b>5. Co-requisites for this course (if any):</b> NA

### 6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	√	80%
2	Blended		
3	E-learning	√	20%
4	Correspondence		
5	Other		

### 7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
<b>Contact Hours</b>		
1	Lecture	42 hours
2	Laboratory/Studio	
3	Tutorial	
4	Others (specify)	
	<b>Total</b>	42 hours
<b>Other Learning Hours*</b>		
1	Study	32 hours
2	Assignments	10 hours
3	Library	
4	Projects/Research Essays/Theses	
5	Others (specify)	
	<b>Total</b>	42 hours

\* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

## B. Course Objectives and Learning Outcomes

### 1. Course Description

The course presents the basic concepts related to English language in general. It teaches students how to learn speaking, reading and writing.

### 2. Course Main Objective

The course is intended to accomplish its goal in one full academic semester of 14 weeks through developing students' language skills to:

1. Read and understand simple texts and a range of high frequency vocabulary in context.
2. Talk about aspects of personal and everyday life, using appropriate stress, intonation, and rhythm, and understand simple, spoken texts on familiar topics.
3. Write simple cohesive paragraphs on familiar topics.
4. Demonstrate some control of essential grammatical structures with occasional inconsistencies.

### 3. Course Learning Outcomes

CLOs		Aligned PLOs
<b>1</b>	<b>Knowledge:</b>	
1.1	Students are able to read, understand, and write short simple personal emails	3
1.2	Students are able to and answer simple questions about himself/herself and other people where they live, what they do, family and what they have.	2
<b>2</b>	<b>Skills:</b>	
2.1	Students are able to ask for, provide, and write personal information, incorporating correct spelling, punctuation and capitalization	1*2*3
2.2	Students are able to order a meal from a simple menu.	2
<b>3</b>	<b>Competence:</b>	
3.1	Students are able to ask and answer simple Yes/No questions related to his/her or other people's routine and free time	2*4
3.2	Students are able to ask and tell the time using half past, quarter, five, ten, twenty, twenty five, to/past and about and accurately spell times of day.	2

## C. Course Content

No	List of Topics	Contact Hours
1	<b>Unit 1: Hello Everybody</b>	6
2	<b>Unit 2: Meeting People</b>	6
3	<b>Unit 3: The World of Work</b>	6
4	<b>Unit 4: Take it easy!</b>	6
5	<b>Unit 5: Where Do You Live?</b>	6
6	<b>Unit 6: Can You Speak English?</b>	6
7	<b>Unit 7: Then and now</b>	6
<b>Total</b>		42

## D. Teaching and Assessment

### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	<b>Knowledge</b>		
1.1	Students are able to read, understand, and write short simple personal emails	Lectures/Assignment	Exams/Quizzes
1.2	Students are able to and answer simple questions about himself/herself and other people where they live, what they do, family and what they have.	Lectures/Assignment	
...			
2.0	<b>Skills</b>		
2.1	Students are able to ask for, provide, and write personal information, incorporating correct spelling, punctuation and capitalization	Lectures/Assignment	
2.2	Students are able to order a meal from a simple menu.	Group talk	
...			
3.0	<b>Competence</b>		
3.1	Students are able to ask and answer simple Yes/No questions related to his/her or other people's routine and free time	Discussion	
3.2	Students are able to ask and tell the time using half past, quarter, five, ten, twenty, twenty five, to/past and about and accurately spell times of day.	Group talk	
...			

### 2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	First exam	7th	20
2	Second exam	13th	20
3	Participation/Quiz	2nd to 14th	10
4	Final exam	15th	50
5	Total		100

\*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

## E. Student Academic Counseling and Support

### Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:

Each faculty member is assigned as an academic consultant to a group of students. Academic consultants...

- Are available for consultation during published weekly office hours.
- Support students as they establish goals, objectives, and educational plans.
- Help students to monitor their academic performance and recommend, when appropriate, strategies or programs to support success.

## F. Learning Resources and Facilities

### 1. Learning Resources

<b>Required Textbooks</b>	New Headways Plus- Special Edition – (Elementary student's book) by Liz and Johan Soars. Published by Oxford University Press
<b>Essential References Materials</b>	
<b>Electronic Materials</b>	
<b>Other Learning Materials</b>	

### 2. Facilities Required

Item	Resources
<b>Accommodation</b> (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom
<b>Technology Resources</b> (AV, data show, Smart Board, software, etc.)	
<b>Other Resources</b> (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	

## G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment	Program Leaders	Direct
Extent of achievement of course learning outcomes	Program Leaders	Indirect

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

## H. Specification Approval Data

<b>Council / Committee</b>	Department council
<b>Reference No.</b>	
<b>Date</b>	1441/01/02